



**Mission:** Founded in 1975, the Houston GLBT Political Caucus is dedicated to eliminating prejudice, violence, and injustice against gay, lesbian, bisexual, and transgender people through education, activism, and political advocacy. Our goal is to create a world where all human beings are guaranteed freedom, equality, and opportunity.

### **Call to order and adoption of the Agenda**

- Volunteer to serve as Deputy Secretary (take Minutes) for any meeting in which the appointed Secretary is not in attendance.
- Approve General Meeting (5.6.2020) minutes and Board Meeting Minutes 4.22.2020) – ATTACHED in email

### **Consent Agenda**

#### **I. Committee Reports**

- a. Communications Committee- Chairperson: Austin Davis Ruiz
- b. Elections Committee - Chairperson: John Humphries
  - i. Political Communications Director – Barrett White
- c. Rules & Administration Committee – Chairpersons: Kris Banks & Chris Busby
- d. Screening Committee – Chairpersons: Brandon Mack
- e. Fundraising Committee - Chairperson: Jonah Baumgartner
- f. General Operations Committee – Chairpersons: Judson Dunn
- g. Membership Committee – Katharine Ligon
- h. Education and Advocacy Committee- Chairperson: Kendrick Clack & Brandon Mack
- i. Volunteer Committee – Chairpersons: Chris Busby & Austin Stelter
- j. Budget Committee – Chairperson: TBD
- k. Expansion Committee – Scott Barish
- l. Accountability Committee – Andrea Segovia
- m. Parliamentarian – Kris Banks, Esq.
- n. The Caucus Coronavirus Task Force – Kendrick Clack

### **Old Business**

- I. FECC and TEC Filings (John Humphries)
- II. Finances Plan

### **New Business**

- I. Status of Caucus Leadership moving forward. (see attachment “Letter to BOD\_MCW 5.5.2020”)

### **Adjournment**

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#### **The Caucus Minutes 2020-05-27**

- o Katharine call to order at 6:30pm
- o Attendees:
  - Andrea

- Katharine
- Scott
- Brandon
- John
- Jonah
- Chris
- Kendrick
- Austin Stelter
- Austin Ruiz
- Judson
- Request for Meeting Scribe due to excused delay to meeting by the Secretary.
  - Judson volunteered
- Request to hold meeting in honor of those who have died of COVID-19, including Keith Wade
- Approval of the previous board minutes
  - motion to approve minutes, second by Scott
  - no objections
- New Business
  - Discussion about bylaws and minutes
    - 7 days limit per bylaws, can be provisional
- Discussion Status of Caucus Leadership moving forward
- Committee Reports
  - Communication
    - Barrett has rolled off this job in communication
  - Election Committee
    - Probably not going to be available to hand out cards at the polls due to COVID
    - Suggested cost \$12k for card, only people that vote in march probably
      - Consensus for preliminary cost estimates for mailout
      - Approved a preliminary spend but will do a final approval of the funds via email after we get a quote from the printer.
    - Austin Ruiz can help with the design of the card
  - Rules and Administration
    - No report
    - We may restart some of these especially with the idea of using technology, Kris Banks will probably not be available due to COVID and his job responsibilities
  - Fundraising
    - Congratulations on the drag show
    - Made \$2500 in sponsorships, and \$880 donations during the event
    - Performers made good tips
  - Operations
    - Movement away from paypal
    - Donor information for PAC donations
      - motion up to \$150 for form software for better compliant forms, by Katherine, second by Brandon, all agree
  - Membership
    - Ken Council has been working on expiring members, contacting via email
  - Education & Advocacy

- status report
    - Advocacy day Wed Sept 22 set
  - Volunteer
    - No report
  - Finance
    - TEC and FEC report, there is no fine, we met the deadline
  - Expansion
    - first meeting happened this month
  - Accountability
  - Coronavirus Task Force
    - report about county funding by Kendrick, how to access funds
- Adjourn 8:48pm